

# DAILY PLANNER

## YOUR HIGH IMPACT DAY



**Get organized to make a difference.** The TinyBox Daily Planner helps you to focus your energy on those activities with the highest impact. Organize your day into six categories. Fill it out in the morning as you prepare for the day, and identify the one thing in each category that will elevate your effectiveness to the next level. Then get it done.

### PROJECT

What's the most important project on your plate right now?

### ACTION

What's one activity today that would push you forward?

### CONNECTION

Who could really help you to be successful today? Who can you connect with?

DON'T FORGET TO

### QUESTION

By the end of the day this question has to be answered.

### DECISION

By the end of the day you will have made a decision about this.

### LEARNING

One learning you take from the day before and apply it to your high impact day.

RANDOM IDEAS



TINYBOX

**INSPIRATION EXISTS,  
BUT IT HAS TO  
FIND YOU WORKING.**

– Pablo Picasso